



**LBA Properties, LLC**  
**1950 E Greyhound Pass**  
**Suite 18 #180**  
**Carmel, IN 46033**  
**(317) 490-5722 (phone) (866) 897-5778 (fax)**

Please note the following items in order to ensure timely application processing:

- The fastest way for us to receive the application and process it is to fax/email the application and other required documents then call us at 317-490-5722 to process application fee via credit card. **WE CANNOT PROCESS YOUR APPLICATION UNTIL APPLICATION FEE IS RECEIVED.** If you mail a check or bring it to the office, it will delay the processing of your application. We are not in the office every day, so it may be a day or so before we are able to run application.
- Applications take 5 business days to run.
- Please include all information requested on the application. We need two pay stubs (most recent) and full month bank statement, signed application, and this page signed. We cannot process application fully without this info.
- We need to run an application for each adult (18 years old and up) that is living in the house, regardless of if their name is on the lease or not. We do a credit check and a criminal background check.
- It is very common to receive more than one application per property. We will advise on any other applications we currently have, but please note **all application fees are non refundable.** We collect all information, and send to owner of the home for them to decide who will be the best fit as a tenant.

Also, please note the following about LBA Properties:

- All monthly rents are collected by ACH – no exceptions!
- LBA Properties conducts home visits twice a year. 24 hour notice is given to all tenants before home visits.
- Tenants are required to carry Rental Insurance in the amount of \$300,000 with LBA Properties named as an additional insured.

Please sign this page and return it as part of your application! If you have any questions, please contact us at the above number. We look forward to working with you!

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date



**Application Fee \$50 per applicant** Date Paid \_\_\_\_\_ **Move in Date** \_\_\_\_\_  
 (\*mail, fax or email to LBA properties-address /or #'s  
 at bottom of page

Property Street Name \_\_\_\_\_

If working with a Realtor, their name and # \_\_\_\_\_

**RENTAL APPLICATION**

**Tenant Name with middle initial:** \_\_\_\_\_

Telephone Numbers ( ) \_\_\_\_\_

Current Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_

Do you own/Rent your current home? \_\_\_\_\_

Email Address (es) \_\_\_\_\_

Social Security Number \_\_\_\_\_

Drivers License Number and State \_\_\_\_\_

Make and color of vehicle \_\_\_\_\_

License Plate No. \_\_\_\_\_

**Current Landlord's/Lender's Name** \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number( ) \_\_\_\_\_

How Long at Current Address \_\_\_\_\_

Monthly Rental Fee or Mortgage payment \_\_\_\_\_

**Previous Landlord/Lender's Name** \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number( ) \_\_\_\_\_

How Long at Current Address \_\_\_\_\_

Monthly Rental Fee or Mortgage payment \_\_\_\_\_

**Previous Address** \_\_\_\_\_

**Employer's Name** \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number( ) \_\_\_\_\_

Monthly Salary before deductions \_\_\_\_\_ Please provide a current paystub \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

Position Held \_\_\_\_\_

Length of Employment \_\_\_\_\_

**Co-Tenant Name** \_\_\_\_\_

Current Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_

Do you own/Rent your current home? \_\_\_\_\_

Telephone Numbers ( ) \_\_\_\_\_

Social Security Number \_\_\_\_\_

Drivers License Number and State \_\_\_\_\_

Make and color of vehicle \_\_\_\_\_

License Plate No. \_\_\_\_\_

**Co- Tenant Employer's Name** \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number( ) \_\_\_\_\_

Monthly Salary before deductions \_\_\_\_\_ Please provide a current paystub \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

Position Held \_\_\_\_\_

Length of Employment \_\_\_\_\_

**Desired Length of Occupancy** \_\_\_\_\_ **Pet(s), Breed and Age** \_\_\_\_\_

**If Accepted, the Following Persons will be Living With Me:**

Name	Age	Relationship	Occupation/student

**Personal References**

Name	Address	Phone Number	# of years known

**Emergency Contact/Nearest Relative NOT Living with you**

Name	Address	Phone Number	Relationship

**\*Please provide two pay stubs and one full month bank statement at the time of application. Without these documents the application is unable to be fully processed.**

**\*\*Application fee can be paid by check or credit card, please call 317-289-1751 to do over the phone.**

**Have you ever been evicted from Tenancy?    Yes                      No**

**Have you ever willfully and intentionally refused to pay rent when due?    Yes                      No**

**Do you know of anything which may interrupt income or ability to pay rent?    Yes                      No**

I (we) hereby certify that the answers I (we) have given in this application are true and correct to the best of my (our) knowledge. I (we) understand that any false answers or statements made by me (us) will be sufficient grounds for eviction and LOSS of any Security Deposit.

Furthermore, if for any reason I (we) become delinquent in rents, fees, deposits, charges or costs, you are hereby authorized to use my (our) Mastercard or Visa account and my (our) authorization is here given.

Final approval will be at Landlord’s discretion.

**APPLICANT**

- Represents and warrants that the above statements are true and correct.
- Authorizes landlord and landlord’s agent to review the above information with above listed references, contacts, credit reporting incorporation services and periodically reviewing Applicant’s credit and background information, to include, without limitation, applicant’s credit history, banking history and public records information.
- Agrees to furnish additional information and/ or references upon requests.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Co-Applicant Signature**

**LBA Properties, LLC**

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Fax # 1-866-897-5778**